

Owner Information for New Buyer

Address:

How many keys are you leaving?

Mailbox keys/how many?

Mailbox locations/instructions?

Mailbox number?

Garage keys?

Garage door openers/remotes/how many?

Keypad combinations?

Trash services day?

Special bins or bags for trash?

Heavy trash day?

Recycling day/special bins?

Any extra keys? Storage Shed, Gates, etc.

Appliance manuals or warranties? Please leave them on kitchen counter/drawer.

Extra paint, flooring, etc.? Please leave in them in the garage.

Additional information for the buyer? Community information, Parks, Trails, Pool, Club House, Gate codes, etc.